



Participant Manual

The Clubhouse - 2388 John Wooden Center (2nd Floor-North Wing)
Normal business hours are 10am-5:00pm Monday through Friday
Clubhouse Front Desk (310) 267-5416
clubhouse@recreation.ucla.edu

Intramural Sports – Mission Statement

"The UCLA Intramural Sports Program provides an opportunity for the UCLA community to participate in organized recreational competition in a variety of athletic activities. Participants may choose to compete individually or as a member of a team in a wide array of activities that promote healthy lifestyles and encourage friendly competition in a fun, safe environment".

Introduction

This manual was created to inform participants and team managers of the general policies and procedures pertaining to all of the activities that we offer. Specific rules are available for each activity that we offer. Although we make every effort possible to insure that the information in this manual is complete and accurate, information may be added, deleted or modified at any time. In addition, deletion, or modification occurs, it will be posted on our website.

Staff and Clubhouse Information

The Competitive Sports Clubhouse is located in the John Wooden Center Suite 2388. The office is open from 10am–5pm Monday through Friday (the office will be closed when classes are not in session.) We can be reached at (310) 267-5416. For more information, please visit us on our website at www.recreation.ucla.edu.

The Competitive Sports staff is typically available during office hours or by appointment. To contact any staff member, feel free to contact the Clubhouse at the number listed above.

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Facilities and Facility Policies

Multiple facilities will be used by the UCLA Recreation in order to conduct Intramural Sports. Each facility listed below hosts the sports indicated, however this list is subject to change.

Facilities

- *Intramural Field (IM Field)*
 - Used for flag football, soccer, softball, and ultimate Frisbee. Please be aware that the IM Field is a controlled-access facility; therefore, each participant will need to present their student ID or UCLA Recreation Card to enter the facility to participate in an Intramural Sports activity.
- *John Wooden Center (JWC)*
 - Used for basketball, indoor soccer, and indoor volleyball. Please be aware that the JWC is a controlled-access facility; therefore, each participant will need to present their student ID or UCLA Recreation Card to enter the facility to participate in an Intramural Sports activity.
 - The following courts are located in the JWC:

- **Collins Court**
- **Pardee Gymnasium**
- **Racquetball Courts**
- *Student Activities Center (SAC)*
 - Used for basketball, indoor volleyball and dodgeball.
 - **SAC POOL:** used for water polo and other swimming events.
- *Drake Stadium*
 - Used for track and field events.
- *Spieker Aquatics Center*
 - Used for swimming, water polo, and diving events.
- *Pauley Pavilion*
 - Used for basketball.

Facility Policies

Each facility has specific policies that must be obeyed by participants. The most common policy is the restriction of beverages (other than water) in any facility. The IM field and NAF have specific policies including the following restrictions:

- Vehicles, including bikes on the field
- Pets (service animals excluded)
- Any beverage in a glass bottle
- Food and/or beverages besides water (IM Field Only)
- Batting a baseball
- Using any field that is closed for maintenance or due to inclement weather
- Any activity that may endanger the safety of others

Employment Opportunities

We are always looking for students to fill the role of office clerk, general manager and sport official. No experience is necessary! We provide a competitive hourly rate, paid training, flexible scheduling, professional development, and promotional opportunities based on performance and longevity. If you are interested in learning more about our employment opportunities, please visit the Clubhouse located in the John Wooden Center (2388) or send an e-mail at to the Competitive Sports Coordinator.

Participant Eligibility

The Intramural Sports Program is open to current UCLA undergraduate and graduate students, as well as UCLA faculty, staff, alumni members and extension students who have a current UCLA Recreation Card. Prior to participating all players must be listed on the team's official roster and agree to the terms listed on the scheduling website.

Please be aware that simply printing your name on a score sheet does not constitute eligibility.

To assist in the organization of participants and teams, the following eligibility restrictions are in place, which will insure a safe and fair participation environment. Please note that it is the responsibility of the team manager to insure these restrictions are followed.

Professional Athletes

Individuals who have attained professional status in a sport (or related sport) are ineligible for competition in the sport (or related sport) at the Intramural Sports level. Professional status is defined as "anyone who has received money or has received monetary gains from a club or organization for playing a sport."

Varsity, Junior Varsity and Intercollegiate Squad Members

An individual who is a current member of a varsity, junior varsity, or red shirt squad, and/or is on an athletic scholarship during the current academic year is ineligible to participate in that sport or related sport. This also includes individuals who are currently practicing or working out with a team.

Individuals who have received a varsity award (letter) at a Division 1, 2 or 3 institution are not eligible to compete in that sport or related sport during the academic year the letter was received, nor the following academic year. Eligibility within that sport, or related sport, is granted after the individual(s) sits out one full year.

Additionally, any team that has one individual who falls under this category listed on their roster must play in the "A" classification.

Club Sports Participants

Individuals who are a current member of a collegiate club sport are eligible to participate in that sport or related sport, provided the following guidelines are followed. A current member is defined as one who is listed on the current academic year roster.

Each team may have no more than three (3) individuals who fall under this category listed on their roster. Additionally, any team that has one individual who falls under this category listed on their roster must play in the "A" classification.

In addition to the restrictions listed above, the following restrictions apply:

Playing on Multiple Teams (within the same activity)

Individuals are allowed to participate on a limited number of teams per activity. The number is based on the divisions chosen. The following chart applies to all events.

May participate on any one team in the following divisions:	Fraternity, Grad/Faculty/Staff – Men's & Women's; ORL – Men's & Women's, and Sorority
AND any one team in the following divisions:	Independent – Men's "A", Independent – Men's "B", Independent Men's "C" (if offered) and Independent Women's
AND any one team in the following division:	Independent – Co-Rec (Greeks will have shared points); Res Life (formerly ORL) – Co-Rec

To address a common misconception, an individual may **not** participate on a team within the same division; including teams playing at different classifications (e.g. cannot play on an independent "A" team and on an Independent "B or C" team during the same season or vice versa).

Women Playing in a Men's Division

For all activities, a women's division will be offered (e.g. independent – women's). If enough teams do not register to form a women's division, women may then play on a men's team in the independent – men's or ORL divisions, provided there is also the absence of a co-rec division offered within that same sport.

Men Playing in a Women's Division

For all activities, a men's division will be offered (e.g. independent – men's). If enough teams do not register to form a men's division, men may then play on a women's team in the independent – women's or ORL divisions, provided there is also the absence of a co-rec division offered within that same sport.

Divisions and Classifications

Divisions

For most activities several divisions and classifications may be offered. For specific activity information, please refer to imleagues.com. The following section describes the different divisions and classifications that may be offered. In addition to the eligibility restrictions listed under each division, all general eligibility policies also apply.

Fraternity and Sorority

Teams entered in this division must consist entirely of current active undergraduate members and pledges through the proper governing body (Inter-Fraternity Council, Pan-Hellenic Council, National Pan-Hellenic Council, Asian Greek Council, Latin Greek Council and Multi-Interest Greek Council). Teams entered in this division must include the fraternity or sorority name they are representing at the time of registration.

Players who participate in this division **may not**:

- Participate if they are no longer an undergraduate student
- Participate on more than one team within this division (regardless of classification) in the same activity
- Participate in the same activity in any of the following divisions: ORL and Graduate/Faculty/Staff

If eligibility issues arise, we will consult with the Office of Fraternity and Sorority Relations (FSR) to resolve the issue.

Residential Life (ORL)

Teams entered in this division must consist entirely of students who currently reside in University Housing. Teams entered in this division must include the housing unit they are representing at the time of registration. Within this division, men's, women's and co-rec leagues may be offered.

Players who participate in this division **may not**:

- Participate on more than one team within this division (regardless of classification) in the same activity
- Participate in the same activity in any of the following divisions: Fraternity, Sorority, and Graduate/Faculty/Staff

If eligibility issues arise, we will consult with the Office of Residential Life (ORL) to resolve the issue.

Graduate, Faculty & Staff (G/F/S)

Teams entered in this division must consist entirely of current UCLA graduate students or faculty/staff members. Graduate students include those that are currently enrolled in the UCLA Graduate Studies program or one of the graduate professional schools. Additionally, all faculty and staff members must have a current UCLA Recreation Membership. Within this division, men's and women's leagues may be offered.

Players who participate in this division **may not**:

- Participate on more than one team within this division (regardless of classification) in the same activity
- Participate in the same activity in any of the following divisions: Fraternity, Sorority, and ORL

Independent

The Independent Division is comprised of teams and individuals who are affiliated with UCLA. Currently enrolled UCLA students or individuals who have a UCLA Recreation membership are eligible to participate in this division.

Individuals participating in the Independent Division may also compete on a Co-Rec team in that sport as well as 1 more team of their own gender in one of the four (4) main divisions provided they are a member of that on-campus housing unit, academic group or organization recognized by the IFC, Pan-Hellenic, NPHC, AGC, LGC and MIGC. There will be no points awarded for the Independent divisions.

Co-Recreational (Co-Rec)

The Co-Recreation Division provides team sport competition in which men and women compete together. In general, rules for play in the Co-Rec division have been modified for the purpose of equalizing play amongst men and women.

- Individuals in the Co-Recreation Division are also allowed to play on another team in the same sport in a different division. (Split Fraternity and Sorority teams will receive points towards their house)
- Within this division, Co-Rec and Co-Rec ORL may be offered. Co-Rec ORL is only open to residents currently living in on-campus housing.

Classifications

Classifications may be used for certain events to assist in organizing competition by ability level. Upon registration, each team is asked to determine the classification that they would like to compete in. To determine which classifications will be offered for an activity, visit imleagues.com. The three classifications that may be offered include:

- “A” – This classification is designated as the most competitive and is for individuals who have experience participating at the high school level or higher.
 - If a team has a former collegiate varsity athlete (in the same or related sport) or a current club sports member (in the same or related sport) listed on their roster, they must register for this classification.
- “B” – This classification is designated as a moderately competitive level for individuals who have had casual experience participating.
- “C” – This classification is designated as a recreational level for individuals who want to improve their skills and compete in a less competitive environment.
 - This classification will not have a playoff schedule at the end of the regular season but will receive a 5th game on their schedule and will not receive any award for winning.

The Role of the Team Captain/Manager

The role of the team captain/manager is crucial to the success of an Intramural sports team and to the enjoyment of the participants. The manager is a direct link between the Intramural Sports Staff and his/her respective teams. The team manager (or representative) is responsible for:

- Properly registering and scheduling the team

- Attending the designated manager's meeting
- Notifying all participants of rules, policies and scheduled contests
- Insure all participants are eligible for participation
- Communicating scheduling requests to the staff in a timely manner

To assist each team manager in being successful and ensuring an enjoyable experience, we suggest the following:

- Recruitment – Have all players listed on the team's roster or have them attend the team's first scheduled game.
- Organization – Pay close attention to all activities and their posted registration deadline and registration maximum. Be sure to pay the registration fee as soon as possible and complete the scheduling process as soon as possible to insure the greatest selection of game times.
- Communication and Participation – Make sure your teammates are aware of the team's scheduled games (including reschedules, forfeits and defaults) and that the team will have at least the minimum number required for each game. Additionally, insure that all players meet the eligibility requirements and provide their student identification card or UCLA Recreation Card prior to every game.
- Rule Knowledge – Explain the rules, policies and procedures to all of your teammates. To insure an enjoyable participation experience, it is imperative that all participants are aware of our rules, policies and procedures.

All schedule information including results will be posted on imleagues.com.

Injuries and Insurance Information

Participation in Intramural Sports activities is completely voluntary. These activities intrinsically involve risks of physical injury greater than those encountered in daily life, and by taking part in sports and other activities participants acknowledge and assume risks inherent therein. The Department of Cultural and Recreational Affairs (UCLA Recreation) accepts no responsibility and will not be liable for any injury or other damages resulting from participation in any activity, or from the use of any recreational facility by the Intramural Sports Program. [See Waiver of Liability, Assumption of Risk and Indemnity Agreement.]

UCLA, the Department of Cultural and Recreational Affairs, or its Intramural Sports Program does NOT carry accident or injury insurance to cover participants in sports activities. Therefore, all students are strongly urged to purchase health insurance before participating in any activity. We strongly encourage all of our participants to have a physical before playing. You may contact Student Health Services about insurance at 310-825-1856.

In case of an injury, please notify a staff member to receive basic first aid. Staff members can also summon medical personnel if needed. Any participant that receives an injury that requires more than simple first aid should see a physician about returning to Intramural activities. Additionally, in the event of a head injury, the Department of Cultural and Recreational Affairs must receive written permission from your treating physician before further participation will be permitted (no exceptions).

Adding Players Late

Every player must bring his or her Bruin card or UCLA Recreation Card and should check in with the Intramural Sports Staff 15 minutes before game time. To add players during in the regular season, the new player MUST have his or her Bruin card or UCLA Recreation Card and check in fifteen (15) minutes before game time with the IM Sports Staff. Team managers may also add players on the official UCLA scheduling site. Rosters cannot exceed 15 players. **Once a participant has played in a game with a team, that roster spot is frozen, and that player may not change teams.**

****NOTE: Even if a player signs the roster the night of the game, that player is not on the official roster until he/she is added onto the official Sportifik roster. It is not the responsibility of the IM Sports Staff to add players onto the Sportifik roster. It is each captain/manager's responsibility.**

Playoff Eligibility

A player will be eligible for playoffs in a particular sport once they compete in at least one game during the regular season and are listed on the official Sportifik roster. If this requirement is not met then said player(s) will be ineligible for the playoffs. This is to prevent bringing players onto a team during playoffs that were not on the team during the season.

Proper attire for Intramural games is as follows:

- Athletic shorts or pants (SHORTS OR PANTS WITH POCKETS WILL NOT BE ALLOWED FOR FLAG FOOTBALL).
- Shirts must be tucked in at all times and shirts or sweaters cannot have hoods.
- No jewelry, wristbands, or watches can be worn (medical bracelets are ok but must be taped).
- Must wear athletic shoes or cleats with plastic or rubber spikes (metal cleats are not allowed).
- Any player that shows up to his or her game not properly dressed will not be permitted to play, no exceptions.

Participant Quiz

All participants must take the Sportifik online participant quiz prior to creating, or joining a team. The purpose of this quiz is to better equip each participant with a basic understanding of the IM Policies and Rules. This quiz is not a substitute for the participant manual, or each sport's specific rules, but rather a tool to increase each participant's overall Intramural Sports experience.

Participant Eligibility

All participants must present a valid Bruin Card when checking in to each game. Community members will present a valid Bruin Card in addition to a valid Rec Card when checking in. Participants will not be permitted to play without a valid Bruin Card/Rec Card. The only exception to this rule is if the participant's name is typed into the active roster; at this point IM Sports Staff will accept any form of photo ID.

Participant and Team Conduct

The following is taken from the UCLA Student Conduct Code:

UCLA students are proud to be members of this community. They take pride in the reputation of our faculty; they take pride in our unparalleled programs and services; they take pride in the wealth of diversity of our community members; and they take pride in our beautiful campus. Intertwined with our core values, Bruin Pride is at the very heart of what it means to be a TRUE BRUIN.

Bruins are committed to the values of Integrity, Excellence, Accountability and Respect. Bruins conduct themselves with integrity and understand that the quality of their educational experience is predicated on the quality of their academic work and service to the community.

Bruins hold themselves accountable to the commitments they make and for their conduct. When faced with adversity, Bruins engage in thoughtful reflection and exhibit superior ethical decision-making skills. They respect the rights and dignity of all members of our community by listening attentively, communicating clearly, and remaining open to understanding others and their diverse points of view.

Bruins embrace these values, for these are the values of a TRUE BRUIN.

- It is imperative that each Intramural Sports event is conducted in a fair and enjoyable atmosphere for all participants. To insure that fair play and good sportsmanship prevail, Intramural Sports employees (game officials, general managers, supervisors and professional staff) reserve the right to warn, penalize and eject players, teams or spectators for conduct deemed inappropriate.
- Participants and spectators who choose to engage in acts of inappropriate behavior before, during or after a contest or event are subject to disciplinary actions. The Intramural Sports Staff may issue an ejection with or without warning if actions are considered to be inappropriate, deliberate or creates an unsafe playing environment. Examples of inappropriate behavior include, but are not limited to, vulgar or abusive language or actions, unnecessary roughness, two technical fouls, unsportsmanlike calls or yellow cards, taunting, and fighting or inciting a fight.
- Any acts of inappropriate conduct by participants or spectators may be referred to UCPD, the Dean of Students office, or Fraternity and Sorority Relations (FSR) for additional sanctions. Please see FSR conduct information as well as the PASS Points System for Intramural Sports.

Tobacco, Alcohol and Other Drugs Policy

Tobacco, alcohol and other drug use is not permitted during any Intramural Sports activity or event. Any participant or spectator found using tobacco, alcohol or other drug will be asked to leave the contest, facility or field immediately. Additionally, any player or spectator suspected of being under the influence of alcohol or other drug will be asked to leave the contest, facility or field immediately. Any player that has been asked to leave the contest for any reason will officially be ejected from the contest. Any incident may be referred to UCPD, the Dean of Students and/or Fraternity and Sorority Relations.

Assumed Names / Misuse of ID

Any player using an assumed name or an identification card that is not theirs shall be ruled as an illegal player and will cause the team they are currently playing for to forfeit the contest that they participated in. The identification card will be confiscated and only returned pending a meeting with the person that the card belongs to. Any individual who knowingly allows another individual to use his or her identification card or any individual who uses an identification card is not theirs may be suspended from the Intramural Sports Program. The incident may be referred to the Dean of Students.

Ejection Policy

All participants that are ejected from an Intramural Sports event will be immediately suspended for all events until reinstated by the Competitive Sports Staff. To be reinstated, the ejected participant must schedule a meeting with the Intramural Sports Coordinator (or designee) prior to the next scheduled contest. This meeting must be conducted during normal business hours. During said meeting, the cause for ejection will be discussed, as well as all subsequent sanctions. When all sanctions have been fulfilled, the participant shall be officially reinstated. All games in which suspended players participate will be considered forfeits by that team. Any player who is ejected who does not schedule a meeting will remain suspended indefinitely until said meeting occurs. Please refer to the forfeit policy section of this guide for additional information.

- Any team that has two players (the same player twice or two different players) ejected throughout the regular season will immediately lose the game in which the second ejection occurs, will be removed from the schedule, and will be ineligible for the playoffs.
- Any team that receives one unsportsmanlike penalty and has one player ejected during any playoff game will immediately lose that contest and will be ineligible for the remainder of the playoffs. Please refer to the sportsmanship rating system section of this guide for additional information.

Sportsmanship Rating System

A sportsmanship rating system will be used for all officiated Intramural Sports contests. The philosophy of the Intramural Sports Program is that good sportsmanship is expected of every participant in every contest. A “good sport” is fair, courteous, has a positive attitude and accepts results gracefully. All individuals and teams participating should comply with the spirit of the game as well as the written rules that govern the activity. Behavior before, during, and after a contest will be included in this rating. This rating will influence playoff seeding, intramural and extramural eligibility. To be eligible for playoffs a team must meet **both** of the following requirements:

- A sportsmanship rating of 3 or better
- A regular season record of .500 or better

In order to encourage proper conduct during contests, members of the Intramural Sports staff will issue a rating to each team after a contest. The team manager is responsible for educating and informing all players and spectators affiliated with his or her team about the system.

- 4 – Good Conduct and Sportsmanship: Players cooperate fully with the officials and opposing team members. If necessary, the manager converses calmly with officials about rule interpretations and calls. Players were signed in early and prepared to play at game time. The manager maintains full control of his or her teammates. **(4 Points)**
- 3 – Acceptable Conduct and Sportsmanship: Team members verbally complain about some decisions made by the officials and/or show minor dissension, which may or may not merit a warning from the Intramural Sport Staff. Teams were not prepared to play on time. Teams that receive one Unsportsmanlike Penalty/Yellow Card/Technical Foul, will receive no higher than a "3" rating. **(3 Points)**
- 2 – Poor Conduct and Sportsmanship: Team makes some comments to the officials and/or the opposing team from the field/court and/or sidelines throughout the contest. Players were not courteous or respectful to the officials or to the opposing team. The team manager exhibits minimal control over teammates or him/herself. Teams that receive one Ejection/Red Card/Two Yellow Cards/Two Technical Fouls/Two Unsportsmanlike Penalties will receive no higher than a "2" rating. A forfeited game will result in a “2” rating **(2 Points)**
- 1 – Unacceptable Conduct and Sportsmanship: Team constantly comments to the officials and/or the opposing team from the field/court and/or sidelines throughout the contest. The team manager exhibits little or no control over teammates or him/herself. Teams that receives multiple Ejections/multiple Red Cards/multiple Technical Fouls/multiple Unsportsmanlike Penalties will receive no higher than a “1” rating. If a team receives a “1” rating, the team manager must schedule a meeting with an Intramural Sports Coordinator before their next scheduled game. **(1 Point)**

The Registration and Scheduling Process

Each activity has a corresponding registration fee, deadline and possible registration maximum. To register for an event, the registration fee must be paid while space permits prior to the registration deadline or before designated registration maximum (per division/ per sport) is reached. Once the deadline has passed or the maximum is reached, teams wishing to still enter the league may only join if another team leaves the league. Do not pay the registration fee until confirmation has been received that your team has been guaranteed a spot in the league.

Registration Dates

For all registration dates, please refer to the Appendix A.

Summary of Fees

Team Registration Fee – League (Officiated)	\$70
Team Registration Fee – League (Unofficiated)	\$55
Team Registration Fee – Tournament	\$30
Individual or Dual League Fee	\$15
Individual or Dual Tournament Fee	\$10
Free Agent Registration Fee	\$10

Forfeit Fee	\$25
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Refunds

All registration, forfeit and missed meeting fees are nonrefundable. The only exception to this policy is if an event is cancelled, in which case a full refund shall be issued or if the team would like to drop out of the league before scheduling happens. Any team removed from the schedule for any reason shall not receive a refund. In order to obtain a refund a team manager/captain must go the second floor membership desk and ask for a refund request form, fill out as thorough as possible stating your reason for needing a refund and submit back to the front desk staff. Processing your reimbursement may take between 4 to 6 weeks.

Registration & Scheduling – League Events

Prior to registering for an event, we encourage the team manager/captain to visit our website and/or sportifik.com to find important information on each activity including divisions and classifications offered, potential playing dates and times, the registration period, scheduling procedure and registration maximum. To register for any league event, visit our scheduling website, sportifik.com. You will need to designate the division in which you would like to register for, as well as an appropriate team name (*inappropriate team names will be modified by the staff and will not be able to be changed once listed on the schedule!*). If you will be registering for the fraternity, sorority or residential life division, the name of the fraternity, sorority or residence hall must be included in the name. For eligibility restrictions, please refer to the Participant Eligibility section of this manual.

Next, you will either create a team (if you are a team manager/captain) or join an existing team on imealeagues.com. Prior to joining or creating a team all participants must complete the participant quiz on imleagues.com.

The last step in the registration process is to schedule games for your team via the instant scheduling process. To do so, visit sportifik.com during the registration period. Scheduling begins during week 2 of each quarter. Game dates and times are available on a first-come first-served basis. We reserve the right to change or modify game dates and times at any time. Once scheduled, team managers/captains must invite all players to be added to the official roster. *Each player must join sportifik in order to be eligible to play.*

Registration & Scheduling – Other Events

In order to play in a Tournament or Meet that is offered during a certain term you must pay the required fee. Once you have completed these tasks and the registration deadline has passed you will be able to view the schedule on sportifik.com. You will be required to attend all games and you will not be able to pick the times you want to play. You must be available the entire day(s) of the tournament. There will be no rescheduling of games in Individual, Dual or Team tournaments. The schedule will be created by the Intramural Staff and the format will depend on the amount of people in the tournament. There are no manager's meetings for these events. Rules for the event are posted on our website at recreation.ucla.edu, or on imealeagues.com.

Rescheduling – Regular Season Games

If you have a request to reschedule a game, contact the Clubhouse a minimum of two (2) business days in advance. Although we can't guarantee that we can reschedule, we will do our best to move a game to an alternate date and time. If we are unable to reschedule a game then you will be notified and the game must be played as scheduled. To avoid forfeiture of a game, teams may default their game by 12:00 noon on the day of their scheduled contest by contacting the Competitive Sports Coordinator. If your game occurs on the weekend (Sat, Sun) you must notify our office by no later than noon on Friday. Each team is only allowed one default per sport per season. Although your team will be free from paying the forfeit fee by taking a default, your team will still receive a loss for the default.

Registering as a "Free Agent"

No team? No problem! Now you can register as a free agent on imleagues.com. In order to register as a free agent please visit imleagues.com and find the free agent heading under the sport you wish to play. Free agents must pay a \$10 fee in addition to attending the mandatory free agent social prior to the start of the season (free agent social information will be emailed to you). At the free agent social, students will be provided free food and beverages, and be placed on a team. If a free agent cannot attend the social, he/she must send someone in their place to be placed on a team.

Playoff Schedules – League Events

All teams that finish the regular season (league events) with a .500 or better record and that have the minimum required sportsmanship rating (3.0), shall be eligible for the playoffs. The Intramural Sports Staff will attempt to accommodate all scheduling requests for the first round of games; however, there is no guarantee that you will receive your preferred game time.

It is important to note, under the sportsmanship rating system, any team that receives one unsportsmanlike penalty and has one player ejected (or 3 unsportsmanlike equivalent) during any playoff game will immediately lose that contest and will be ineligible for the remainder of the playoffs – regardless of score.

Forfeits and Defaults

A team will forfeit a contest if any of the following occur:

- Does not have 2 players signed in by scheduled game time.
- Does not have the minimum required number of players to play within 5 minutes of the scheduled starting time (see chart).

Sport	Min.
Softball / 11 v 11 Soccer	8
CoRec Flag Football	6
7v 7 Flag Football	5
Basketball / Dodgeball / 6 v 6 Soccer / 6 v 6 Volleyball	4
4 v 4 Flag Football	3

All other sports require a full lineup.

- Falls below the minimum at any point thereafter due to an ejection.
- Leaves the playing area before the contest is completed.
- Uses any ineligible players during the scheduled game.
- Any of its substitutes or spectators, enter the playing area and get involved in any altercations.
 - Involvement shall be defined as unsportsmanlike interaction with a player of the opposing team or with an employee.
- 2 members of the same team have been ejected or multiple unsportsmanlike activities resulting in a penalty and staff does not feel the game is safe to play any longer.
- Conduct is viewed as inappropriate and the game is ended by any Competitive Sports Staff.

HINT: Tell all teammates to arrive at least 15 minutes prior to game time to help avoid a forfeit. Seek out the supervisors to make sure you are at the correct location.

FORFEIT FEE

An Intramural Sports Forfeit Fee is assessed to all teams that forfeit games. The first forfeit will result in a **\$25 fee**. When the team manager is notified of the fee, each team will have 24 hours to pay the fee. The second forfeit will result in forfeiture of the league and your team will no longer be able to participate. These fines are

designed to stabilize Intramural Leagues and reduce the number of forfeits by requiring a financial commitment from each team and providing incentive for them to show up and play. A forfeited game will also include a sportsmanship rating of “2”.

Protest Information

There are two types of allowable protest:

The first type of allowable protest is a **rule misinterpretation**. In order to protest a rule misinterpretation, the team manager must immediately notify an Intramural Sports Staff member working the game that they wish to protest. Failure to inform a staff member immediately following the play believed to be misinterpreted will result in the inability to protest the situation. Under no circumstances may judgment calls be protested. In certain situations, once a protest is filed, an immediate judgment may be made by a staff member. In other situations the game may continue and the protest reviewed following the game. If this occurs and the protest is upheld, the game will be replayed from the point the protest occurred.

The second type of protest allowed is due to **player eligibility rules**. Eligibility protests may be filed with an Intramural Sports staff member immediately before, during or after (up to 10 minutes after) the contest or event in which an alleged ineligible player participated. Failure to complete and return the protest form in a timely manner will result in the inability to protest the contest or event. If the protest is upheld, the team using the ineligible player shall forfeit the game.

No other types of protests are allowed. With any protest, the decision of the Intramural Sports staff member reviewing the protest is final.

Weather Policy

Outdoor activities may be postponed due to inclement weather. If this occurs, participants will be notified through email and/or text message if games are cancelled or postponed. If games are postponed due to weather, we will make every effort to reschedule the games for a later date. However, this may not always be possible. If games are postponed or cancelled, the Intramural field is closed and should not be used.

Awards

Event Winners

Individuals and teams who win an event at their level of competition will be awarded an Intramural Championship t-shirt.

Intramural Greek Champions

Annually honors the most outstanding Greek participants from both the Fraternities and Sororities. The Organization with the highest point accumulation for the year will receive a trophy. Points are accumulated under categories of participation, sportsmanship and achievement (PASS Points).

Residential Life (formerly ORL) Champions

Annually honors the most outstanding Residents Hall participants. The Residents Hall with the highest point accumulation for the year will receive a trophy. Points are accumulated under categories of participation, sportsmanship and achievement (PASS Points).