



# ACTIVITY ENROLLMENT FORM

## HOW TO SIGN UP (CHOOSE ONE)

**ONLINE REGISTRATION:** Register online at [www.recreation.ucla.edu/register](http://www.recreation.ucla.edu/register). To sign in, you will need either a valid nine-digit student or employee University ID # (located on your Bruin Card) or a UCLA Recreation Membership ID # (printed on your Membership Card). Follow the sign-in instructions on the website. After entering your UID #, just browse, register and pay. It's that easy! Note: If you are interested in taking a class at the Marina Aquatic Center and do not have an ID number, please email [mac@recreation.ucla.edu](mailto:mac@recreation.ucla.edu) or call 310.823.0048.

**WALK-IN:** *For all classes:* Sales & Service - Cashiering  
John Wooden Center (1st floor)  
*For Marina Aquatic Center classes only:* Marina Aquatic Center 310.823.0048  
14001 Fiji Way, Marina del Rey

**FAX:** Fax enrollment form (credit card payment only) to 310.206.2385.  
All faxed registrations must be received two business days prior to the class start date.

**MAIL:** All mailed enrollment forms must be postmarked one week prior to first class meeting.  
UCLA Recreation Class Enrollment  
2131 John Wooden Center, Box 951612, Los Angeles, CA 90095-1612  
Or Campus Mail Code: 161206

## PARTICIPANT INFORMATION (PLEASE PRINT LEGIBLY)

FIRST \_\_\_\_\_ MI \_\_\_\_\_ LAST \_\_\_\_\_  MALE  FEMALE  NONBINARY

EMAIL \_\_\_\_\_ LOCAL PHONE (\_\_\_\_) \_\_\_\_\_ BUSINESS PHONE (\_\_\_\_) \_\_\_\_\_

### LOCAL ADDRESS

STREET \_\_\_\_\_ APT # \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

LOCAL EMERGENCY CONTACT NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

### CAMPUS ADDRESS (FACULTY/STAFF ONLY)

DEPARTMENT \_\_\_\_\_

6-DIGIT MAIL CODE \_\_\_\_\_

## AFFILIATION (SELECT AFFILIATION AND ENTER YOUR UCLA ID OR MEMBERSHIP NUMBER)

UNDERGRADUATE STUDENT  GRADUATE STUDENT

FACULTY  STAFF  ALUMNI ASSOCIATION MEMBER

MARINA PASSPORT  OTHER \_\_\_\_\_

STUDENT/STAFF ID # \_\_\_\_\_

SCHOOL (IF NOT UCLA) \_\_\_\_\_

RECREATION MEMBER # \_\_\_\_\_

MARINA PASSPORT OR ALUMNI # \_\_\_\_\_

SPONSORED GUEST OF MAC/OA MEMBER \_\_\_\_\_

**TIER ONE:** UCLA students and recreation members **TIER TWO:** Community affiliates (includes University Activity Fee)

## CLASS INFORMATION

| CLASS TITLE | LEVEL | SECTION | DAY(S) | DATE(S) | TIME | FEE | OFFICE USE |
|-------------|-------|---------|--------|---------|------|-----|------------|
|             |       |         |        |         |      |     |            |
|             |       |         |        |         |      |     |            |
|             |       |         |        |         |      |     |            |
|             |       |         |        |         |      |     |            |

COUPON CODE \_\_\_\_\_ PREREQUISITE CODE \_\_\_\_\_

## PHOTO RELEASE

I give my consent to the use of any photographs taken of me by UCLA Recreation Staff, or their representatives, to be used for editorial and/or promotional uses only.

SIGNATURE OF PARTICIPANT \_\_\_\_\_ DATE \_\_\_\_\_

## PAYMENT METHOD (NO FORMS PROCESSED WITHOUT APPLICABLE FEE PAYMENT)

CHARGE (\$15 minimum)  VISA  MASTERCARD  DISCOVER  AMERICAN EXPRESS  CHECK # \_\_\_\_\_ (Payable to UC Regents)

CARD # \_\_\_\_\_ EXPIRES \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## ADDITIONAL INFORMATION (ADDING A CLASS, INCLEMENT WEATHER AND REFUNDS)

**ADDING A CLASS:** If a class is open, you can enroll through the third week of the class by going to Sales & Service - Cashiering in the JWC (1st floor). If a class is full or if it is past the third week of the class, go directly to the class and ask the instructor if it is possible to add. If there is room in the class, the instructor will give you an add sheet. Return the add sheet to Sales & Service - Cashiering in the JWC (1st floor). Exceptions: To change or add one of the following classes, call the number listed: Marina Aquatic Center classes, 310.823.0048.

**INCLEMENT WEATHER:** If you are unsure whether class will be held due to questionable weather, call 310.823.0048 for boating classes and 310.825.3701 for all other classes one hour before your class is scheduled to begin.

**REFUND:** To notify UCLA Recreation that you no longer want to take a class, please complete a "Refund/Transfer/Payroll Deduction Form." The form is available at Sales & Service - Membership in the JWC (2nd floor), Marina Aquatic Center or online at [www.recreation.ucla.edu/registerinfo](http://www.recreation.ucla.edu/registerinfo). Refund requests received at least two weekdays prior to the first class meeting or pre-trip meeting are eligible for a 90% refund or 100% transfer towards another class in the same quarter. There are **no refunds** after this point for horseback riding or Marina Aquatic Center/Outdoor Adventures outings. Refund requests for all other Recreation classes received prior to the second class meeting are eligible for a 50% refund or 100% credit toward another class in the same quarter. No refunds after the second class meeting. Minimum refund amount is \$5. All refunds are processed through UCLA General Accounting. Refund checks require six weeks to process.

**PLEASE COMPLETE BOTH SIDES OF THIS FORM**

Participant's Name (Please Print) \_\_\_\_\_

UNIVERSITY OF CALIFORNIA, LOS ANGELES  
UCLA RECREATION

**Waiver of Liability, Assumption of Risk, and Indemnity Agreement**

**Waiver:** In consideration of permission to use, today and on all future dates, the property, facilities, staff, equipment and services of UCLA Recreation, I, for myself, my heirs, personal representatives or assigns, do hereby release, waive, discharge, and covenant not to sue The Regents of the University of California, its directors, officers, employees, and agents from liability **from any and all claims including the negligence of UCLA Recreation** resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in activities, classes, observation, and use of facilities, premises, or equipment.

\_\_\_\_\_  
Signature of Parent/Guardian of Minor Participant    Date

\_\_\_\_\_  
Signature of Participant    Date

**Assumption of Risks:** Physical activity, by its very nature, carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. UCLA Recreation has facilities for and provides for activities such as weightlifting, running, aerobic activities, classes and sporting activities. Some of these involve strenuous exertions of strength using various muscle groups, some involve quick movements involving speed and change of direction, and others involve sustained physical activity which places stress on the cardiovascular system.

The specific risks vary from one activity to another, but the risks range from 1) minor injuries such as scratches, bruises, and sprains 2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks, and concussions 3) catastrophic injuries including paralysis and death.

**I have read the previous paragraphs and I know, understand, and appreciate these and other risks that are inherent** in the activities made possible by UCLA Recreation. I hereby **assert that my participation is voluntary and that I knowingly assume all such risks.**

**Indemnification and Hold Harmless:** I also agree to INDEMNIFY AND HOLD The Regents of the University of California HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees brought as a result of my involvement at UCLA Recreation and to reimburse them for any such expenses incurred.

**Severability:** The undersigned further expressly agrees that the foregoing waiver and assumption of risks agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

**Acknowledgment of Understanding:** I have read this waiver of liability, assumption of risk, and indemnity agreement, fully understand its terms, and **understand that I am giving up substantial rights, including my right to sue.** I acknowledge that I am signing the agreement freely and voluntarily, and **intend by my signature to be a complete and unconditional release of all liability** to the greatest extent allowed by law.

\_\_\_\_\_  
Signature of Parent/Guardian of Minor Participant    Date  
Participant's Age (if Minor) \_\_\_\_\_

\_\_\_\_\_  
Signature of Participant    Date